



**PERSONAL INFORMATION**

\_\_\_\_\_  
First Name Middle Name Last Name

\_\_\_\_\_  
Home Address City State Zip Code

\_\_\_\_\_  
Mobile Phone Home Phone Work Phone

\_\_\_\_\_  
U.S. Citizen:  Yes  No  Permanent Resident  
Birthdate Mo/Day/Year

\_\_\_\_\_  
Driver's License # State E-mail Address

\_\_\_\_\_  
Emergency Contact Phone Relationship

Please check applicable response:  Highest grade completed \_\_\_\_\_ GED Completion Date  
 High School Diploma Completion Date \_\_\_\_\_ High School Equivalency Date

\_\_\_\_\_  
Current Employer  Full-time  Part-time \_\_\_\_\_  
Job Title

**Enrollment & Financial Information**

Day  Evening Start Date: \_\_\_\_\_

Need financial assistance  Tuition paid in full  Application fee paid

**Tuition Refund Policy**

The application fee is not refundable. In the event of withdrawal, termination or failure to return from any approved leave of absence, tuition credit is based upon the last day of attendance, as outlined below. All days are calculated from the official first day of instruction.

Days from first day of Instruction	Tuition Credit
1-7	90%
8-14	40%
15- end of program	0%

**Terms and Conditions**

I understand that I am fully responsible for all payment of tuition and fees. I agree that upon completion of program or in the event of early withdrawal, I am responsible for any outstanding tuition of balance. I have reviewed and understand the procedures and policies of the Newman Consulting Services, LLC Career Education Business Program. The information herein is correct to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date